



# BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M. (Public), MONDAY, JANUARY 13, 2020.

## **PRESENT:**

Dr. L. Ross, Chairperson, Ms. S. Bambridge, Vice-Chairperson, Mr. P. Bartlette, Ms. K. Fallis, Ms. D. Kejick, Mr. S. Montague, Mr. J. Murray.

Mr. D. Labossiere, Secretary-Treasurer, Ms. B. Sangster, Recording Secretary, Ms. T. Curtis and Ms. K. Rance, Live Streaming Video Operators.

Senior Administration: Dr. M. Casavant, Superintendent/CEO, Mr. M. Gustafson, Assistant Superintendent, Ms. E. McFadzen, Assistant Superintendent.

## **REGRETS:**

Ms. L. Letain.

The Chairperson called the meeting to order at 6:04 p.m.

## **AGENDA**

### **1.00 AGENDA/MINUTES:**

#### **1.01 Approval of Agenda**

Senior Administration added six (6) In-Camera items to the agenda.

Mr. Montague – Ms. Bambridge  
That the agenda be approved as amended.  
Carried.

#### **1.02 Adoption of Minutes of Previous Meetings**

a) The Minutes of the Board Meeting held December 9, 2019 were circulated.

Mr. Bartlette – Ms. Kejick  
That the Minutes be approved.  
Carried.

Ms. Fallis – Mr. Murray  
That the Board do now resolve into Committee of the Whole In-Camera. (6:06 p.m.)  
Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA**2.00 IN CAMERA DISCUSSION:****2.01 Student Issues****- Reports**

- a) Dr. Marc Casavant, Superintendent/CEO, provided information on one (1) Student Matter.

**- Trustee Inquiries****2.02 Personnel Matters****- Reports**

- a) Confidential #1 – Personnel Report was presented.
- b) The Secretary-Treasurer provided information on a Personnel Matter.
- c) The Superintendent/CEO provided an update on a Personnel Matter.

**- Trustee Inquiries****2.03 Property Matters/Tenders****- Reports**

- a) The Secretary-Treasurer provided an update on a Property Matter.

**- Trustee Inquiries****2.04 Board Operations****- Reports**

- a) The Secretary-Treasurer discussed two (2) Board Operations Matters with Trustees and received Board feedback.

**- Trustee Inquiries**

Mr. Montague – Mr. Bartlette

That the Committee of the Whole In-Camera do now resolve into Board. (6:40 p.m.)

Carried.

The Chairperson called the public portion of the meeting to order at 7:00 p.m. with a traditional heritage acknowledgement and welcomed everyone in attendance.

**3.00 PRESENTATIONS AND COMMUNICATIONS:****3.01 Presentations For Information****3.02 Communications For Information**

- a) Correspondence addressed to Trustee Ross, Board Chairperson, from the Honourable Kelvin Goertzen, Minister of Education, December 12, 2019, noting that he is pleased to welcome George Fitton School into Manitoba Education's Community Schools Program (CSP) and provide the Brandon School Division with a grant of \$160,000 toward the 2019-2020 participation of George Fitton and New Era Schools in the program. This grant represents the government's commitment to enhancing student mental health, educational engagement, academic success and overall well-being.

The CSP supports the capacity of schools to mobilize school-community resources that promote school readiness, attendance, and family and student engagement. As hubs of educational, social, cultural, recreational, and interagency programming, community schools offer a range of programs, resources and services that enhance the impact of effective classroom instruction and school based supports.

*The Community Schools Program 2014-2018 Public Report* outlines a variety of programs, services, and resources that schools can offer to support strong family and student engagement in education. It can be accessed at: [www.edu.gov.mb.ca/csp/reports/index.html](http://www.edu.gov.mb.ca/csp/reports/index.html).

Ordered Filed.

### **3.03 Communications For Action**

### **4.00 REPORT OF SENIOR ADMINISTRATION**

The Superintendent/CEO provided highlights on the following items from the January 13, 2020 Report of Senior Administration:

- Administrative Information
  - Celebrations
    - Positive feedback for the Secretary-Treasurer's Department from Public Schools' Finance Branch
  - Information Items
    - Manitoba Education Correspondence
      - Funding up to \$40,000 for 2019-2020 for the Brandon School Division toward the Enhanced School-Based Mental Health and Addictions Supports Initiative.
    - Presentations
      - Continuous Improvement at King George School – M. Kendzierski, K. MacFarlane, D. Foord, D. Rochelle, and R. Boyd
      - Maryland Park School Update – B. Miller
- Business Arising for Board Action
  - Information for Discussion and Correspondence
    - Letter of Understanding – Article 27 – Lunch Period of the Collective Agreement
  - Senior Administration Response to Trustee Inquiries
    - Response to Trustee Inquiry: "Eight Years Ago, BSD began to partially Implement Full-Day/Every-Day Kindergarten in our schools, with these classes being implemented in schools with the lowest average EDI school preparedness scores. Do more recent EDI reports continue to support the same schools as being most in need?"

Trustee Ross thanked the King George School group for attending and presenting. Trustee Bartlette asked questions about WIN (What I Need) Groups, in regards to how student needs are identified.

Trustee asked questions for clarification regarding All-Day/Every-Day Kindergarten and Maryland Park School. Dr. Casavant noted that Mrs. Miller, Maryland Park School Principal, has added Frequently Asked Questions (FAQs) to the Maryland Park School web page. Trustee Ross thanked Mrs. Miller for attending and for the great job she is doing.

(Trustee Montague exited at 7:28 p.m., returned at 7:30 p.m.)

That the January 13, 2020 Report of Senior Administration be received and filed.  
Carried.

## **5.00 GOVERNANCE MATTERS**

### **5.01 Reports of Committees**

- a) Personnel and Policy Committee Meeting  
The written report of the Personnel and Policy Committee meeting held on December 6, 2019 was circulated.

Mr. Murray – Mr. Montague  
That the Report be received and filed.  
Carried.

- b) Finance and Facilities Committee Meeting  
The written report of the Finance and Facilities Committee meeting held on December 17, 2019 was circulated.

Mr. Bartlette – Mr. Murray  
That the Report be received and filed.  
Carried.

### **5.02 Delegations and Petitions**

#### **5.03 Business Arising**

- From Previous Delegation
- From Board Agenda
- MSBA Matters

### **5.04 Public Inquiries (max. 15 minutes)**

### **5.05 Motions**

- 01/2020 Ms. Kejick – Mr. Bartlette  
That the nomination of Trustee Bambridge for the position of Region 1 Director with the Manitoba School Boards Association, be approved.  
Carried.

- 02/2020 Ms. Bambridge – Ms. Kejick  
That the Letter of Understanding between The Brandon Teachers' Association and The Brandon School Division with respect to a modified lunch hour for the first semester of the 2019-2020 school year for Laura Jonasson, Vincent Massey High School teacher, be approved; and the Chairperson and Secretary-Treasurer be authorized to sign same.  
Carried.

### **5.06 Bylaws**

### **5.07 Giving of Notice**

### **5.08 Trustee Inquiries**

**6.00 ANNOUNCEMENTS**

- a) Education and Community Relations Committee Meeting – 1:00 p.m., Wednesday, January 15, 2020, Boardroom.
- b) Finance and Facilities Committee Meeting – 8:30 a.m., Tuesday, January 21, 2020, Boardroom.
- c) NEXT REGULAR BOARD MEETING – 7:00 p.m. (Public), Monday, January 27, 2020, Boardroom.
- d) Upcoming Budget Dates:
  - Budget Presentations – 7:00 p.m., Thursday, February 13, 2020, Boardroom.
  - Public Budget Consultation – 7:00 p.m., Thursday, February 20, 2020, Boardroom.
  - Budget Deliberations – 10:00 a.m. – Public Portion, (9:00 a.m. – In-Camera Portion), Monday, February 24, 2020, Boardroom.
  - Public Budget Presentations – 7:00 p.m., Monday, March 2, 2020, Boardroom.
  - Final Budget Approval – 7:00 p.m., Monday, March 9, 2020, Boardroom.

**7.00 ADJOURNMENT**

Ms. Fallis - Ms. Bambridge  
That the Board do now adjourn. (8:04 p.m.)  
Carried.

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Chairperson

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Secretary-Treasurer